

Exhibit 1
School Board Agenda Item
April 21, 2020
Executive Summary

Title:	Proposed Revised Job Description for the Console Viewer, Security, Fire and Electrical Position
Background:	This item is being recommended for School Board approval to meet requirements for revised job description.
Position Title:	Console Viewer, Security, Fire and Electrical
Division/Department:	Safety, Security & Emergency Preparedness
Salary Band / Pay Grade:	N/A
Range:	\$22.19932 - \$27.06657
Salary Schedule:	FOPE Maintenance Trades
Recommended Policy Status:	Non-Chart Job Description – First Reading
Rationale:	<p>The job description for Console Viewer, Security, Fire and Electrical is being revised to better align the qualifications and primary responsibilities of the position based upon on the scope of work. This position is responsible for remote monitoring of the safety and security of students, faculty, staff, and visitors to District schools and facilities using technology and other provided means. This position provides both non-emergency and emergency security operations center support and service to all schools, staff and levels of the District from the DSOC.</p> <p>The revisions include updates to the job title to provide a better description of the work performed, and edits to reporting structure and existing performance responsibilities, minimum education and experience requirements to improve the attraction of qualified job applicants.</p>
Pay Grade / Pay Band Changes:	An evaluation of the revised job description does not result in a pay grade change.
Cost / Financial Impact:	The revision of this job description represents no additional financial impact. The source of funding for all positions associated with this item has been encumbered as part of the department's budget.
Union Notification:	As part of the process to create and edit job descriptions, Compensation provides the designated Bargaining Unit or Meet & Confer Representative with a copy of the new or revised job description prior to the First Reading. Any feedback received from the Representative is reviewed for consideration and, where applicable, incorporated as part of the job description. The Representative for FOPE Maintenance Trades was provided a copy of the job description via e-mail on April 6, 2020. Additional feedback was not received prior to submission of this document for approval.